

**MINUTES OF BID STEERING GROUP MEETING  
HELD ON MONDAY 15<sup>TH</sup> AUGUST 2016 @ 2PM  
AT MCDONALDS, WESTON-SUPER-MARE**

Present: Steve Townsend  
Paul Batts  
Tim Lamb  
Beverley Tucker  
Ben Sheldrake  
Richard Nightingale  
Steve Berry  
Michelle Michael

Apologies: Sophia Michael  
Martin Challenor  
Mark MacGregor  
Darran Mcguire  
Rachel Lewis  
Darren Fairchild  
Sharon Bennett  
Katherine Cutlan  
Nick Cooke  
Sally  
Sarah Blytheway  
Mike Lyall  
Sam Walker  
Diane Knowles  
Iain Brimecombe

**The entire purpose of the August BSG meeting was to critically analyse each income and expenditure line on proposed rebalot budget. Matters arising from this exercise are as follows: -**

**Income**

- Dolphin Sq levy will be liable as soon as each new premise goes into rating ie these businesses will be due for part of year one (currently not budgeted for)

**Expenditure**

- Events provision increased to £30,000 due to cost reduction regarding street warden contract.
- Street warden hours and hourly rates were agreed and this will be discussed with current contractor and third party quotations will be obtained.

Still awaiting confirmed quote regarding collection fees from Liberata – ST to chase again.

Contingency increased to £10,000 per annum, which largely reflects levy generated from Dolphin Square.

SB provided rebalot literature from Bristol which will be passed to Lucy Ball

**Date of Next Meeting:** Monday 19<sup>th</sup> September 2016 2.00pm, McDonalds training room.